



*Gateway
to the
San Gabriel Valley*

CITY OF ALHAMBRA AGENDA ALHAMBRA CITY COUNCIL MARCH 26, 2018

MISSION STATEMENT

The City of Alhambra is dedicated to responsive, creative leadership and quality services, ensuring desirable neighborhoods and a supportive business environment, while being sensitive to the diversity of our community.

VISION STATEMENT

The City of Alhambra shall be the premier family-oriented and economically prosperous community in the San Gabriel Valley.

Addressing the Council: Section 2.04.210 of the Alhambra Municipal Code establishes the procedures for addressing the Council. Any person wishing to address the Council during the meeting must complete a Speaker Request Card and submit it to the City Clerk.

When called upon by the Mayor, please step to the podium and give your name, address and organization or other party you represent, if any, in an audible tone of voice for the record. Remarks are limited to 5 minutes.

All remarks shall be addressed to the Council as a body and not to any member thereof. No person, other than the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Council, without the permission of the Mayor. No question shall be asked a Councilperson except through the Mayor.

Standards of Decorum: Any person making personal, impertinent or slanderous remarks or who shall become boisterous while addressing the Council shall be forthwith, by the Mayor, barred from the meeting.

Enforcement of Decorum: The Chief of Police, or his designee, shall be Sergeant-at-Arms of the Council meetings. The Sergeant-at-Arms shall carry out all orders and instructions given by the Mayor for the purpose of maintaining order and decorum at the Council meeting.

Persons Authorized to be Within Rail: No person, except City officials, their representatives, and newspaper reporters, shall be permitted within the rail in front of the Council Chamber without the express consent of the Council.

Agenda Tracking Numbers: All numbers listed in bold after the title of each Agenda item are City Clerk tracking numbers that are used for filing and research purposes.



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**AGENDA
Regular Meeting
ALHAMBRA CITY COUNCIL**

City Council Chambers
111 South First Street
March 26, 2018
5:30 p.m.

ROLL CALL:

COUNCIL: Messina, Maloney, Mejia, Ayala, Sham

FLAG SALUTE:

Led by Mayor Sham

READING OF ORDINANCE TITLES

Government Code Section 36934 requires that all ordinances be read in full prior to City Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

Recommended Action: By motion, determine that the titles to all ordinances which appear on this public agenda have been read, and waive further reading.

CLOSED SESSION & CITY ATTORNEY ANNOUNCEMENT re SAME - F2M18-14

The City Council will move into a closed session pursuant to applicable law, including the Brown Act (Government Code Sec. 54950, et seq.) for the purposes of conferring with the City's Real Property negotiator, and/or conferring with the City Attorney on potential and/or existing litigation, and/or discussing matters covered under Government Code Section 54957 (Personnel), and/or conferring with the City's Labor Negotiators as follows; provided, however, prior to moving into closed session, the City Attorney shall make any announcements required by the Brown Act pertaining to such closed session matters:

Conference with Real Property Negotiator (Govt. Code Section 54956.8): None

Conference with Legal Counsel-Existing Litigation (Govt. Code Section 54956.9(d)(1)): Grassroots Community Group of Alhambra v. City of Alhambra et al, LASC Case No. BS168557

Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to Govt. Code Section 54956.9(d)(2): 1 matter. Initiation of litigation pursuant to Govt. Code Section 54956.9(d)(4): 1 matter.

Discussion of Personnel Matters (Govt. Code Section 54957): None

Conference with City's Labor Negotiator (Govt. Code Section 54957.6): None

RECONVENE & CITY ATTORNEY REPORT: In the event the City Council moves into a closed session, the City Council ***shall reconvene at 7:00 p.m.*** and the City Attorney shall report upon the closed session if required.

CEREMONIALS

1. COMMENDATIONS: SPARK OF LOVE TOY DRIVE DONORS – F2M18-3

Mayor Sham and the Alhambra City Council, on behalf of the citizens of Alhambra, wish to recognize and thank all the organizations that donated to and supported the Alhambra Fire Fighters' Spark of Love toy drive. The support of these organizations allowed the City to serve over 735 families during the holiday season. Because of their efforts, children and families were able to experience the love and care of their community and share the joy of the season. The City Council deeply appreciates the support of all the organizations which allows the City to continue the Spark of Love toy drive, a wonderful tradition to serve families in our community. Mayor Sham will present commendations to the following Alhambra Spark of Love donors:

ALHAMBRA FIRE DEPARTMENT
YMCA OF WEST SAN GABRIEL VALLEY
ALHAMBRA BAPTIST CHURCH
ALHAMBRA CHAMBER OF COMMERCE
ALHAMBRA HOSPITAL
ALHAMBRA ROTARY CLUB
ALHAMBRA KIWANIS CLUB
ALMANSOR COURT INC.
ALHAMBRA POLICE DEPARTMENT
ALHAMBRA UNIFIED SCHOOL DISTRICT GATEWAY TO SUCCESS
AL'S TOWING
BIG 5 SPORTING GOODS
HOME DEPOT
PETSMART
SOUTHERN CALIFORNIA GAS COMPANY
SPROUTS
TZU CHI FOUNDATION
PSA STORAGE

2. CERTIFICATE OF SERVICE: PAOLO KESPRADIT - F2M18-3

Mayor Sham and the City Council wish to commend and thank Management Analyst Paolo Kespradit for his 5 years of faithful and loyal service to the City of Alhambra. Mayor Sham will present a Certificate of Service plaque to Mr. Kespradit for his outstanding work for the City.

PUBLIC HEARING

3. ADOPTION OF AN ORDINANCE FOR A REVISION TO COMMERCIAL PLANNED DEVELOPMENT PERMIT CP-93-11 FOR AN AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH CAMDEN GROUP, LTD. FOR THE MODIFICATION OF AN EXISTING FREESTANDING SIGN LOCATED AT 333 EAST MAIN STREET - F87-83B, F2M18-28, N2M18-29, O2M18-4734

This is the time and place set by **Notice No. N2M18-29** for the Alhambra City Council to hold a public hearing to consider adoption of an ordinance approving a Revision to Commercial Planned Development Permit CP-93-11 for an Amendment to the Development Agreement by and between the City of Alhambra and Camden Group, Ltd. for the modification of an existing freestanding sign located within an existing shopping center located in the East Main Commercial zone. The subject site is approximately 4.7 acres on the north side of East Main Street between North Chapel Avenue and North Almansor Street. It is currently developed with four separate buildings measuring a total of 64,574 square feet and a related surface parking lot. The shopping center is subject to a Development Agreement by and between the City of Alhambra and Camden Group, Ltd. The Development Agreement was adopted by Ordinance No. O93-4246 on June 14, 1993 and conveys to the developer and their successors certain rights, including but not limited to, project scope of development, project development schedule, permitted land uses, and sign design. Currently, the shopping center has a 6-foot high freestanding monument sign and another 20-foot high freestanding pylon sign located along the Main Street frontage. The 6-foot high monument sign is for the Arby's Restaurant and the 20-foot high pylon sign, pursuant to the Development Agreement, is only allowed to carry the names of the two anchor tenants (99 Ranch Market and Auto Club of Southern California) and not more than two additional tenants of the shopping center may be placed. The Amendment to the Development Agreement will remove the limitation that allows no more than four tenant names, and will allow for any or all tenants to be able to place their names on the 20-foot high freestanding pylon sign. This Amendment will remain in effect throughout the life of the Agreement (through December 31, 2043) unless replaced by subsequent Amendments.

Recommended Action: City Council, by motion, direct the City Attorney to introduce and give first reading to **Ordinance No. O2M18-4734** entitled:

An Ordinance of the Alhambra City Council approving a revision to Commercial Planned Development Permit CP-93-11 for an amendment to the Development Agreement with Camden Group, Ltd. for the modification of an existing freestanding sign located at 333 East Main Street

which ordinance shall return for a second reading and adoption at the next City Council meeting.

COUNCIL BUSINESS

4. ANNUAL BOARDS AND COMMISSIONS APPOINTMENTS – F2M18-29

The terms of office for all members of the City's various Boards and Commission expire on March 26, 2018; therefore, it is appropriate for Councilpersons to appoint or reappoint their representatives at this time. With the exception of the Youth Commission, each representative may serve for a maximum of eight consecutive terms of one year each. Appointments will be effective for a one-year period commencing March 26, 2018 and ending March 25, 2019.

Recommended Action: The Mayor and each Councilperson shall announce his/her new appointments to the Civil Service Commission/Board of Appeals, HCDA Citizen Advisory Committee, Board of Library Trustees, Parks & Recreation Commission, Planning Commission, Design Review Board, Transportation Commission, Youth Commission, the Alhambra City Arts & Cultural Events Committee and the Environmental Committee with each appointment to be effective for a one-year period commencing March 26, 2018 and ending March 25, 2019. Other than announcing names of new appointees, no action is required.

CONSENT AGENDA (Item Nos. 5 - 16)

All items listed under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion unless a citizen or Council member requests otherwise; in which case, the item will be removed for separate consideration.

5. ACCEPT DONATION: ALHAMBRA PUBLIC LIBRARY FOUNDATION – F2M18-12, M2M18-38

Staff requests that the City Council accept a gift of \$17,600 from the Alhambra Public Library Foundation to continue their support of the Library's services by funding two new electronic resources for library patron use: Hoopla, a digital media service that will allow library patrons to borrow online movies, music, audiobooks and e-books on their computer, tablet, or phone; and, Learning Express, an eLearning solution that provides interactive tutorials, practice tests, e-books, career development, job seeking tools and more which will help students and professionals achieve their educational and career goals.

Recommended Action: City Council accept with gratitude the gift of \$17,600 from the Alhambra Public Library Foundation; instruct the Director of Finance to amend the Library's budgets accordingly; and, direct the City Clerk to send a copy of the resolution accepting the donation to the Alhambra Public Library Foundation. (**M2M18-38**)

6. APPROVE MOA: ADMINISTRATION AND COST SHARING FOR IMPLEMENTATION OF THE COORDINATED INTEGRATED MONITORING PROGRAM & ENHANCED WATERSHED MANAGEMENT PLAN – UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA – F2M13-54, C2M18-12, M2M18-40

Staff requests that the City Council approve a Memorandum of Agreement (MOA) between the City of Alhambra and 18 other governmental agencies and the San Gabriel Valley Council of Governments for the administration and cost sharing among the agencies related to the implementation of the Coordinated Integrated Monitoring

Program and Enhanced Watershed Management Program for the Upper Los Angeles River Watershed Management Area. This MOA will become effective on the date the last member executes this MOA and will remain in effect for five years from the effective date or until June 30, 2023, whichever is later. The MOA may be extended, through an executed amendment, for an additional three years.

Recommended Action: City Council approve a Memorandum of Agreement (MOA) between the City of Alhambra and 18 other governmental agencies and the San Gabriel Valley Council of Governments for the administration and cost sharing among the agencies related to the implementation of the Coordinated Integrated Monitoring Program and Enhanced Watershed Management Program for the Upper Los Angeles River Watershed Management Area; and, direct staff to undertake the steps necessary to finalize Council's action. (**M2M18-40**)

7. AWARD CONTRACT: CONTRACT MANAGEMENT AND INSPECTION SERVICES FOR THE SEWER LIFT STATION NO. 2 REPLACEMENT PROJECT – F2M14-27, RFP2M17-10, C2M18-4, M2M18-41

Staff requests that the City Council award a contract to Valley Construction Management for construction management and inspection services for the Sewer Plant No. 2 Project. On November 13, 2017, the City Council approved the distribution of a Request for Proposals for these services. Three proposals were received. Staff conducted a review and evaluation of all responding proposals and found Valley Construction Management's proposal the best suited for the project.

Recommended Action: City Council approve a contract, subject to final language approval by the City Manager and City Attorney, by and between the City of Alhambra and Valley Construction Management for Construction Management and Inspection Services for the Sewer Lift Station No. 2 Replacement Project in the amount not to exceed \$349,700; direct the Director of Finance to appropriate funds in the amount of \$349,700 from the Sewer Fund Balance for this award of contract and to allocate said funds to account number 404.80.8681.91411 - Sewer Lift Station #2 Replacement Project; and, direct staff to undertake the steps necessary to finalize Council's action. (**M2M18-41**)

8. APPROPRIATION OF FUNDS FOR PARKWAY TREE EXPENSES FOR FISCAL YEAR 2017-2018 - F2M17-17, M2M18-42

Public Works has expended the allocated budget of \$365,000 this fiscal year maintaining the City's parkway trees due to increased activity surrounding dead tree removals, trimmings and plantings this year. There has been a large increase in dead parkway trees due to residents not watering their trees during the drought. When trees are drought stricken, they become stressed, making them more susceptible to pests and disease. This has also increased emergencies and crew rental expenditures to address poor tree health and branches dropping/trees falling. Heavy rains and winds can also escalate these expenses. In addition to the increase workload, staff has been notified by West Coast Arborists' Tree Health and Pest Control Arborist that there may be a need to

address pest control and soil injection treatments to better protect our urban forest. Therefore, additional funding is needed.

Recommended Action: City Council approve the appropriation of \$176,953.50 from the Landscape and Lighting District Assessment Fund balance for additional parkway tree maintenance; direct the Director of Finance to appropriate \$176,953.50 from the Landscape and Lighting District Assessment Fund balance for the work; and, direct staff to undertake the steps necessary to finalize Council's action. (**M2M18-42**)

9. RING REBATE PROGRAM FOR HOME SECURITY – F2M18-31, M2M18-44

As crime rates, particularly burglary and theft, have risen throughout the San Gabriel Valley, staff is proposing a partnership with Ring, a home security company specializing in doorbell and surveillance cameras, to implement a rebate program for Alhambra residents. The City would offer a \$50 subsidy, which Ring would match with a \$50 discount, toward one Ring Home Security product per household from the approved list of items, resulting in a \$100 savings per item. This allocation will support 200 households in purchasing a Ring product. The rebate program will be available to Alhambra residents on a first-come, first-served basis starting April 8, 2018.

Recommended Action: City Council approve an allocation of \$10,000 to support a rebate program for homeowners toward the purchase of a Ring Video Doorbell or Security Camera; authorize staff to pursue a partnership agreement with Ring to establish and administer said rebate program; and, direct staff to undertake the steps necessary to finalize Council's action. (**M2M18-44**)

10. AGREEMENT TO LEASE A PORTION OF CITY'S RAYMOND BASIN WATER RIGHTS TO KINNELOA IRRIGATION DISTRICT – F2M9-62, M2M18-39

The City of Alhambra has 722.50 acre-feet of unused water rights in the Raymond Basin for Fiscal Year 2017-2018. The City has the option to lease these rights to interested parties for a fee. The Kinneloa Irrigation District has offered to lease 207 acre-feet of our Raymond Basin water rights for \$305.00 per acre-foot, for a total of \$63,135. As such, staff is requesting that the City Council authorize the City Manager to sign a lease agreement with the Kinneloa Irrigation District for these Raymond Basin water production rights for Fiscal Year 2017-2018.

Recommended Action: City Council authorize staff to enter into a lease agreement, subject to final language approval by the City Manager and City Attorney, with the Kinneloa Irrigation District for 207 acre-feet of water for a total of \$63,135; direct the Director of Finance to deposit the revenue from said lease into account 401.00.44925; and, direct staff to undertake the steps necessary to finalize Council's action. (**M2M18-39**)

11. RESOLUTION APPROVING THE CITY OF ALHAMBRA SALARY SCHEDULES AND PAY RATES - F2M18-2, R2M18-7

Staff requests that the City Council adopt a Resolution approving the City of Alhambra salary schedules and pay rates. This Resolution further updates the schedules, as staff determined that additional changes were necessary to be consistent with all positions and pay rates.

Recommended Action: City Council adopt **Resolution No. R2M18-7** entitled: *A Resolution of the Alhambra City Council approving amendment to the City of Alhambra salary schedules and pay rates.*

12. CLASS SPECIFICATIONS: MANAGEMENT ANALYST, LIFEGUARD/INSTRUCTOR, AND SENIOR LIFEGUARD/INSTRUCTOR – F2M18-2, M2M18-43

Before a class specification becomes effective, it must be approved by the City Council. An assessment by the Human Resources Department, Management Services Department and Community Services Department sustained the need for an update of the representative duties and qualification guidelines for the positions of Management Analyst, Lifeguard/Instructor and Senior Lifeguard/Instructor to more accurately reflect the current duties and qualifications of the classifications. Therefore, staff requests that the City Council adopt the class specifications for the positions of Management Analyst, Lifeguard/Instructor and Senior Lifeguard/Instructor.

Recommended Action: City Council adopt the class specifications for the positions of Management Analyst, Lifeguard/Instructor and Senior Lifeguard/Instructor as described in the Interim Director of Human Resources' March 26, 2018 report on file in the office of the City Clerk. (**M2M18-43**)

13. TREASURER'S REPORT - F2M18-1

Recommended Action: City Council receive and file as submitted the Treasurer's Report prepared by the Director of Finance for the month of February 2018, listing all of the City's investments as of February 28, 2018.

14. MINUTES

Recommended Action: City Council review and approve as submitted the Minutes of the March 12, 2018 regular meeting of the Alhambra City Council and the Minutes of the September 12, 2016 regular meeting of the Alhambra City Council.

15. PERSONNEL ACTIONS – F2M18-2

Recommended Action: City Council ratify the actions of the City Manager set forth in that certain Personnel Actions document dated March 26, 2018, showing the various appointments, classifications, salary changes, etc., since the last City Council meeting.

16. DEMANDS - F2M18-1

Recommended Action: City Council approve as submitted Final Check List (190820 thru 191025) in the amount of \$1,089,028.53 for the period ending March 8, 2018 and Schedule of Wire Transfers in the amount of \$2,257,645.81 for the week ending March 2, 2018; and, Final Check List (191026 thru 191179) in the amount of \$690,384.65 for the period ending March 15, 2018.

ORDINANCES – FIRST READING

17. **ORDINANCE AMENDING THE ALHAMBRA MUNICIPAL CODE TO ALLOW DOGS ON LEASHES IN CERTAIN AREAS OF CITY PARKS AND TO REQUIRE ANY PERSON WITH A DOG IN PARKS TO REMOVE ANY WASTE DEPOSITED BY THE DOG - F2M18-30, O2M18-4733**

Currently the Alhambra Municipal Code does not allow dogs in any parks, even if they are on a leash. This is unique to Alhambra, as the following neighboring cities allow dogs in parks on-leash: San Gabriel, San Marino, South Pasadena, Pasadena, Rosemead, Temple City, Monterey Park, and Arcadia. Despite the Municipal Code, Alhambra residents bring their dogs to every one of Alhambra's parks, usually on leash. The proposed ordinance would require a dog to be on a leash that is not longer than six feet, and with the dog under the full control of its owner. While this ordinance would allow dogs in parks on leash, dogs would still be prohibited from being in any lake, pool, enclosed ball field, tennis court, basketball court, gymnasium, playground, or on the golf course. Furthermore, this ordinance would make it unlawful for a dog's owner or custodian to fail to immediately remove and properly dispose of any waste or fecal matter deposited by a dog in the person's possession.

Recommended Action: City Council, by motion, direct the City Attorney to introduce and give first reading to **Ordinance No. O2M18-4733** entitled:

An Ordinance of the City Council of the City of Alhambra, California, amending Section 14.04.030 of the Alhambra Municipal Code to allow dogs on leashes in certain areas of City parks and to require any person with a dog in parks to remove any waste deposited by the dog

which ordinance shall return for a second reading and adoption at the next City Council meeting.

18. **ORDINANCE PERTAINING TO SALARY AND BENEFITS FOR EXECUTIVE MANAGEMENT AND CONFIDENTIAL EMPLOYEES FOR FISCAL YEARS 2017-2018 AND 2018-2019 – F2M18-2, O2M18-4732**

Staff requests that the City Council approve an Ordinance amending Ordinance No. O2M17-4718 pertaining to salary and benefits for Executive Management and Confidential Employee Classes for fiscal years 2017-2018 and 2018-2019. On August 14, 2017, City Council approved Ordinance O2M17-4718 for the Executive Management Team, Confidential Non-Department Heads, Confidential Professional Staff, and Confidential Mid-Managers. Subsequent to adoption, staff realized certain errors in the

language of O2M17-4718 and elements that were inadvertently omitted. The Ordinance before the City Council this evening, O2M17-4732, simply corrects these errors and omissions to facilitate implementation. There is no change to any salaries or benefits in the proposed Ordinance O2M18-4732.

Recommended Action: City Council, by motion, direct the City Attorney to introduce and give first reading to **Ordinance No. O2M18-4732** entitled:

An Ordinance of the Alhambra City Council establishing salary and benefits for all Executive Team Members and Confidential Employees for fiscal years 2017-2018 and 2018-2019 and amending Ordinance No. O2M17-4718.

which ordinance shall return for a second reading and adoption at the next City Council meeting.

ORAL COMMUNICATIONS (TIME LIMITATION - 5 MINUTES)

Citizens wishing to address the Council on any matter which is within the subject matter jurisdiction of the City Council not on the Agenda may do so at this time. Please state your name and address clearly for the record.

Please note that while the City Council values your comments, pursuant to the Brown Act, the City Council cannot take action unless the matter appears as an item on a forthcoming agenda.

COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) F2M18-7

Each Councilmember at his/her discretion may address the Council and public on matters of general information and/or concern, including announcements and future agenda items.

ADJOURNMENT: The next regularly scheduled meeting of the Alhambra City Council will be held on Monday, April 9, 2018 at 5:30 p.m., in the Alhambra City Hall Council Chambers, 111 South First Street, Alhambra, California.

NOTICE

Agenda Items: Copies of the staff reports or other written documentation relating to the items listed on this agenda are on file with the City Clerk in Alhambra City Hall, located at 111 South First Street, Alhambra, California, and are available for inspection during regular office hours, Monday through Friday from 8:00 a.m. to 5:00 p.m. If you would like to sign-up to receive the City Council meeting agenda and staff reports packet, please visit the City's website at www.cityofalhambra.org and you will be able to submit your email address on the homepage to the subscription service. Pursuant to Government Code Section 54957.5(b), materials related to agenda items for regular meetings of the Alhambra City Council that are distributed less than 72 hours prior to that meeting, will be made available for public inspection at the Alhambra City Clerk's Office.

Broadcast of Meeting: A live video stream of each Council meeting is available through the

City's website. The regular meetings of the Alhambra City Council are recorded and are broadcast on Charter Channels 3 and 182 at 7:30 p.m. on Thursdays and Mondays following the meeting. Recordings are also available for viewing by the public on the City of Alhambra's website, at the Alhambra Public Library and, upon appointment, in the Office of the City Clerk.

Americans with Disabilities Act: If you require special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 570-5090. Notification of at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

LAUREN MYLES, CMC
CITY CLERK